

Drug Free Workplace Affidavit Attachment Assistance for Affidavit Item 2(c)
“A description of the licensee’s Employee Assistance Program”

To assist with the prompt review of requests for certification as a Drug Free Workplace in accordance with 805 KAR Chapter 11 and KRS 351.186 the following information must be provided in the attachment to affidavit item 2(c)

Attachment 2.(c) A description of the licensee’s Employee Assistance Program

The description of the licensee’s Employee Assistance Program should include:

- 1. The EAP provider name, address, and phone number along with the name of a contact person;**
- 2. A listing of the services provided and available and individuals or entities that provide those services on behalf of the EAP; and**
- 3. What assistance programs are available to employees seeking assistance.**

Additional assistance information:

An EAP as defined by OMSL is an established program providing professional assessment of employee personal concerns; confidential and timely identification services with regard to employee alcohol or substance abuse; referrals of employees for appropriate diagnosis, treatment and assessment with regard to employee alcohol and substance abuse; and follow-up services for employees who participate in a drug or alcohol rehabilitation program and are recommended for monitoring after returning to work.

Services provided under an employee assistance program shall in all cases be provided regardless of race, color, religion, national origin, disability, sex or age.